

COUNCIL ON BOTANICAL AND HORTICULTURAL LIBRARIES, INC.

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Number 9

Newsletter

May 1974

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MINUTES OF THE SIXTH ANNUAL MEETING, APRIL 18-20, 1974

THE GARDEN CENTER OF GREATER CLEVELAND, THE HOLDEN ARBORETUM, AND GWINN

Thursday, April 18th, at The Garden Center

After brief welcoming remarks, by Richard Isaacson, C. W. Eliot Paine, Director of the Garden Center, and Mrs. Webb Chamberlain, President of the Garden Center to the forty delegates present, three talks were presented. (See abstracts of talks elsewhere in Newsletter.)

1st Business Meeting, Thursday, April 18, 1974, 1:30-3:15 p.m.

Mrs. Edith Crockett, President, introduced Board members Henry Norweb, Kathryn Daniels, John Reed, and Marjorie Dickinson. Registration for the Conference was approved in lieu of a formal roll call. Published minutes of past meetings were approved again by the membership in lieu of an actual reading.

Kathryn Daniels announced that C.B.H.L. has 59 individual and 36 institutional members. John Reed, Treasurer, presented his financial report showing a balance of \$3,401.59, as of April 2, 1974. Ruth Schallert, chairman of the nominating committee, announced that Ian MacPhail had been elected by the membership as the new junior member of the Board.

Mrs. Crockett then read a letter of CBHL member Stephen J. Singer who was unable to attend. In it Mr. Singer proposed the following resolution:  
RESOLVED: That any person or member or organization who is actively commercially engaged in buying and selling books - that is a bookdealer - or a person employed by a bookdealer - or library agent - or a member of a publishing company who is engaged in publishing and/or selling books - is automatically disqualified to be:

- a./ a member of the Board of Directors,
- b./ a junior member of the Board of Directors,
- c./ a member of the Secretariat,
- d./ a member of the Editorial Committee for the CBHL Newsletter or any other CBHL publication,
- e./ a member of any Nominating Committee.

Mr. Singer, in support of his resolution, stated that it would be "highly improper and possibly even unethical to have a book dealer or a publishing company in any of the above positions, which could be exploited commercially for his own benefit."

Mrs. Crockett pointed out that at the present time there is no restriction on board membership. Indeed, it is not even necessary to be a member of CBHL when elected to the Board. Some discussion followed on the question of eligibility to the Board. Dr. Daniels commented that if the Singer Resolution was adopted all individuals presently serving would be ineligible, since all their institutions do some publishing. Mrs. Crockett expressed a wish for the membership to further communicate their opinions in this matter in person or in writing to the Board so that the Board may consider the question further and present a proposal to the membership at the next annual meeting.

Mrs. Dickinson read the new membership brochure as recently edited by Bernadette Callery. It will be published in the near future for CBHL by the New York Botanical Garden in a format embellished by the new logo.

Mrs. Daniels led a considerable discussion of the Duplicate Exchange Lists. The Hunt Institute has issued one during each of the last three years and they have encountered some problems: (1) They require an enormous amount of clerical and professional time; (2) Difficult to price everything in advance; (3) Libraries which inquire about an item and then never respond when information is sent; (4) Requests, sometimes unpleasant, from individuals not members of CBHL.

Ms. Mildred D. Donohue commented on the difficulties which members who are part of large organizations have with purchasing departments, etc., must go through in order to take advantage of material offered on the lists. John Reed reported that 10 Duplicate Lists from seven institutions were circulated in 1973. Several are already planned for this year. He stated that libraries sending lists to him at the New York Botanical Garden to be duplicated and circulated must also include a succinct letter stating conditions of sale. This will be circulated with the list. Mrs. Vrugtman brought up the problem of material of little value. Jim Reed commented that pricing expensive items is easier than for cheaper ones. Mrs. Woodburn, speaking from her experience, stated that anything a bookseller sells for \$5.00 costs him money.

There was some discussion of request for items on the duplicate lists from non-CBHL members and booksellers. Ms. Schwartz suggested circulating by mail lists containing fairly common, inexpensive or free material. Then at the annual meeting, circulating a second list containing more valuable items. Ms. Donohue liked the idea of separate lists but pointed out that large institutions would need the second list earlier, if they were to be able to acquire anything. Mrs. Schallert pointed out that some institutions are prohibited from selling items but might be able to arrange gifts or exchanges.

In response to a question about the effectiveness of the lists, Mrs. Teeter reported some success with her circulated list of desiderata. Julie Morris reported that almost all items on the PHS list were disposed of. PHS asked only for postage. Ian MacPhail said that only 5% of the items on the Morton Arboretum list were taken. Mrs. Hall stated that the Arnold Arboretum had been pleased with desiderata lists given to the United States Book Exchange and cautioned against duplicating services, but John Reed said the New York Botanical Garden experiences there had been negative. Dr. Daniels asked that current membership mailing labels

be provided to institutions when they submit a list so that they will know who is a member of CBHL.

There seemed to be general agreement that CBHL members should be given an opportunity to obtain material before non-members; that short lists (2 or 3 pages) elicit a better response, and that in spite of problems, the system does seem to be working.

In question from the floor, Mrs. Dickinson asked about procedures for handling donations for income tax credit. Dr. Daniels stated that by law, institutions receiving gifts may not appraise such gifts though they may pay for the cost of an outside appraisal. On donations valued at less than \$200, the library may send a letter clearly stating that in \_\_\_\_\_ book catalog, \_\_\_\_\_ was offered for \$ \_\_\_\_\_. Such a letter could be accompanied with a statement of what has been received.

Ms. Inouye who does all subject cataloguing and classification for the plant sciences at the Library of Congress asked for comments on subject headings from the membership. She would be glad to receive communications on this and other subjects at L.C.

Mrs. Woodburn spoke on the need for subject bibliographies on plant subjects and suggested plant societies as a possible source. Ms. Inouye mentioned the subject bibliographies done at the Library of Congress, and she and Ruth Schallet suggested writing to your congressman for assistance - but not on your letterhead. Diane Schwartz suggested writing for a list of current bibliographies which is now available from the New York Botanical Garden.

2nd Business Meeting, Friday, April 19, 1974, 10:30-11:30 a.m.

After a brisk tour of the Allen Memorial Library and its outstanding collection of herbals, CEHL met at The Garden Center for its second business meeting which featured reports of standing committees.

Julie Morris, Chairman of the Editorial Committee, who oversees the publishing of the CBHL Newsletter of PHS, reported that arrangements could be made to have the Newsletter printed, but the present mimeographed format keeps publication expenses minimal. Ms. Morris expressed her appreciation to editors Bernadette Callery and Jim Reed. Bernadette has now worked out a five times a year publication schedule. She requested more news items, reports on special projects, exhibits, etc., from the membership. Such items should be sent to the editor of the forthcoming issue.

Barbara Emerson, Chairman of the Plant Archives Committee, suggested a questionnaire to plant societies regarding their archives. She pointed out that the American Horticultural Society now has a computerized list of plant societies and their officials which would make this possible. Mrs. Crockett asked if A.H.S. might assume a major role in the preservation of such archives. Ms Emerson responded that A.H.S. might be able to provide storage as a stop gap for small societies but has no staff or financial resources for a major undertaking in this area. P.H.S. handles the library (not the archives) for the American Rock Garden Society and is pleased with the arrangement - 500 books were circulated from this

collection in 1973. Mrs. Vrugtman commented that the Royal Botanical Garden Library is handling archival materials for four Ontario plant societies.

Richard Isaacson, Chairman of the Cooperative Acquisitions Committee, reported that his committee had not been active. This was followed by a considerable discussion of the desirability of a union list of periodical holdings of member libraries. Mr. Isaacson, and his committee, will send a letter to CBHL members asking what information each institution could provide if a centrally paid editor was available for this project.

Mrs. Crockett then discussed Mr. Charles van Ravenswaay's proposal for the bibliographic organization of early American nursery catalogs (1900 or 1914, the proposed terminal date). There was general agreement that this would be a most useful project which the membership would be glad to cooperate with. Mrs. Crockett appointed Ms. Tyler, Mrs. Dowd, and Mrs. Woodburn to draw up a letter to the membership regarding this proposal, draw up guidelines and work with Mr. van Ravenswaay.

The Council then turned to the question of future annual meetings. Mrs. Daniels read a letter from Phyllis Edwards of the Botany Department of the British Museum and a member of the Biology Group of ASLIB. Ms. Edwards, on behalf of her organization expressed an interest in a joint meeting with CBHL in London in 1975. The date, the last week in May, would coincide with the Chelsea Flower Show. The advantages of such a meeting- places to see, people to meet - were quite exciting to the CBHL Board and many CBHL members. However, there was general agreement, that such a meeting would not be viable if only a small percentage of the membership is interested in going. If the membership is sufficiently interested in the London meeting to make it possible, Jim Reed has graciously offered to withdraw the invitation of the Missouri Botanical Garden for 1975 and renew it for 1977. The 1976 meeting will be held in Philadelphia, April 21-23.

3rd Business Meeting, Saturday, April 20, 1974, 9:00-10:00 a.m.

In a unique setting for CBHL business meeting, the baronial Gwinn estate in Bratenahl on Lake Erie, delegates learned from Henry Norweb that Bob Miklos, (2074 East 36th Street, Cleveland) a student at the Cleveland Institute of Art, was the winner of the CBHL logo contest. The winning entry was one of a number of outstanding designs voted on by the membership on the first day of the annual meeting

Mrs. Hall announced that the fall A.A.B.G.A. meeting in Boston will include a morning program on libraries.

Mr. Isaacson announced that a questionnaire will be going out to enable the Council to establish a registry of qualified consultants on various aspects of botanical and horticultural library services and organization. In responding to the questionnaire, members are urged not to be modest about their abilities and experience. The Registry will be housed with the secretary, and letter of inquiry should be forwarded to her. Financial arrangements, if any, are to be made between the individual consultant and the institution requesting aid.

Mrs. Crockett expressed her appreciation and that of CBHL to Richard Isaacson for his excellent organization of the annual meeting; to Mrs. Clark Bruner of the Garden Center Committee who was present, and to the other members of the Garden Center Board who were so gracious and hospitable to the delegates, and to Mr. and Mrs. Norweb for their kindness at the Holden Arboretum. She then introduced the new president of CBHL, Mr. Henry Norweb, Jr. Mr. Norweb thanked Edith for her service to the organization and the final business meeting was adjourned.

Marjorie Dickinson, Secretary  
Council on Botanical and Horticultural Libraries

#### LOGO CONTEST WINNER

The CBHL logo contest entries were voted upon by delegates to the annual conference held at the Garden Center of Greater Cleveland, April 18th. The winner was chosen by secret ballot from the logo entries which were displayed without indication of the artist's name or institution. The winner as announced by Mr. R. Henry Norweb, Jr., was Bob Miklos, a fourth year graphic design student at the Cleveland Institute of Art. Upon completion of his five year program, Mr. Miklos plans to go on to an architectural school. A native of Youngstown, Ohio, Bob now makes his home in Cleveland and has previously won a logo contest sponsored by the Academy of Medicine of Cleveland.

#### CBHL LONDON CONFERENCE - PRELIMINARY ARRANGEMENTS

Come to London with CBHL in 1975! We hope that CBHL members, and their friends and relations, continue to be enthusiastic about our projected joint conference with ASLIB in London next year. (See minutes of 1974 Cleveland meeting for details.) Tentative dates for the conference are the last two weeks in May. In order to begin planning the 1975 CBHL annual conference in London, we need the following information. Please complete the following form and return to Kathryn Daniels, Hunt Institute for Botanical Documentation, Carnegie-Mellon University, Pittsburgh, PA 15213, by June 30, 1974.

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Name: \_\_\_\_\_

Total number of persons attending: \_\_\_\_\_

How long would you be staying (number of days): \_\_\_\_\_  
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RECIPES FROM CLEVELAND

Remembering how good the food was at the Cleveland conference, especially the meals prepared by the Western Reserve Herb Society and served at the Garden Center of Greater Cleveland, we will be including a few of the recipes. The recipes were taken from the several cookbooks published by the Herb Society.

## Rum Bubble

1 T unflavored gelatin, soaked 5 min. in 2 T cold water.  
6 T boiling water. Add to gelatin, stir until gelatin is dissolved.

Add - 1/3 C rum  
2 T. bourbon

1 C granulated sugar

Stir until sugar is completely dissolved.  
Chill until slightly thickened.  
Fold in 2 egg whites, beaten stiff. Fold in 2 cups whipped heavy cream, a little at a time. Beat until light and fluffy.  
Pour into ring mold. Chill at least 6 hours. Unmold, fill center with fruit. Serves 8 generously.

CBHL NEWSLETTER PUBLICATION SCHEDULE, 1974-1975

August 1974	July 31 - Deadline for material to editor.
Jim Reed, editor	August 7 - Edited material to Julie for printing.
November 1974	October 30 - Deadline for material to editor.
Julie Morris, editor	November 6 - Edited material to Julie for printing.
January 1975	January 3 - Deadline for material to editor.
Bernadette Callery, editor	January 10 - Edited material to Julie for printing
March 1975	February 20 - Deadline for material to editor.
Jim Reed, editor	February 27 - Edited material to Julie for printing.

Hot news items occurring after the first deadline may be sent directly to the appropriate editor.

N.B. Next deadline for material is July 31. Send all information to Jim Reed.

SECOND VICE-PRESIDENT RECONNOITERS LONDON

Second vice-president, Ian MacPhail, visited London while spending a holiday in England and Scotland. It is hoped that he surveyed the local museums and pubs with an eye to possible festivities during the projected CBHL conference in London in 1975.

PROGRAM ABSTRACTS FROM 1974 CLEVELAND CONFERENCE

As many members had questions about specific details mentioned in the talks presented on Thursday, April 18, at the Cleveland Annual meeting, we have excerpted the discussion of the talks from the minutes and expanded them for separate presentation here.

"Herbaria in Libraries"

Dr. Gilbert S. Daniels, Director, The Hunt Institute for Botanical Documentation

Dr. Gilbert Daniels spoke on the problems of bound herbaria in libraries differentiating between (1) pressed flower keepsake books with no or inadequate labels which have value only as curiosities and (2) officially distributed sets of specimens with printed labels bound in book form which are important to botanists because they sometimes contain first plant descriptions. The latter are frustrating to botanists because they are difficult to locate. Dr. Daniels suggested such items probably belong in libraries because of their printed labels. They should be treated as herbarium specimens but handled as a book. Store them flat without pressure.

Dr. Daniels probably added a new word to the vocabulary of most horticultural librarians present. Exsiccata: a set of dried specimens usually provided with printed labels.

"Classification of Slides"

Marjorie Dickinson, Librarian, Kingwood Center

Mrs. Dickinson spoke briefly on the handling and use of 35mm slides at Kingwood Center. One page sheets showing the simple classification scheme for plant slides used were distributed. At the present time, slides are housed in VIS File Folios (Plastic Sealing Corporation, 1507 N. Gardner Street, Hollywood, California). During the question period, Mr. Norweb said that the Holden Arboretum had found that some slides had been ruined after storing in this type of file for about four years. They contacted Eastman Kodak which recommends only one type of slide folder, the Slide-Show Case which they obtain from Franklin Distributors, Post Office Box 32, Denville, New Jersey.

Mrs. Dickinson also showed the group a Singer Caramate, a slide projector with front screen and synchronized cassette tape feature, which is being used in the library to show programs, for example, How to Care for Amaryllis in the Home, which are prepared by a staff horticulturist.

"Archives and Manuscripts in Botanical & Horticultural Libraries"

Abby Levine, Archivist, Hunt Institute for Botanical Documentation

Ms. Abby Levine presented a very informative paper on management of archives and manuscripts in botanical and horticultural libraries. Copies of her complete talk may be obtained from Ms. Levine at the Hunt Institute. Sources

for part of the material were: Ruth Bordin and Robert Warner, The Modern Manuscript Library, Lucile Kane, a Guide to the Care and Administration of Manuscripts, and Theodore Schellenberg, The Management of Archives. An abstract of her presentation follows.

Four criteria for a manuscript collection are fireproof surroundings, availability of the collection on a reasonable schedule, professional care, and a permanent financial base. A repository that cannot meet these conditions should pool funds with others in a similar situation or place its collections on deposit elsewhere. Choose a collecting theme not in use elsewhere and be sure collections can be processed and publicized in a reasonable time.

Steps for processing manuscripts are accessioning, organizing, arranging, evaluating, preserving physically, cataloging. Provenance is important. Papers are not cataloged according to subject matter, like books, but with reference to the group, office, institution, creator, by which they were "issued or received and to the files of which (they) last belonged when these files were still in process of natural accretion."

There is some difficulty in evaluating scientific manuscripts since the history of science is a fairly new field. Each collection should have finding aids of various sorts, in different degrees of depth, in addition to the catalog card entries.

A formal statement of gift, restrictions, and relinquishment of literary property rights is very important. Researchers must be aware of their responsibility to cite and quote, bear responsibility for publication of libellous material, and avoid infringement of authors' rights. The repository must be aware of the inexperience of many researchers in dealing with primary source material. Problems of security: the repository must create an illusion of security, and be aware of what the researcher is doing.

Encourage use by publicizing collections in the National Union Catalog of Manuscript Collections, the American Archivist, journal articles, and a repository guide. Exchange information with similar repositories about holdings. Join professional organizations.

Librarians and archivists should be aware of the growing use of scientific manuscripts by historians of science to document all aspects of the society in which the scientist functioned, not just the scientific ones.



PHS ADVISED OF APPRAISAL POLICY

Julie Morris, of the Pennsylvania Horticultural Society, contributes this information on the problem of the appraisal of gifts given to a library for tax exemption purposes. The following is an extract from a letter written to Julie by David E. Seymour of the law office of Dechert Price and Rhoads in Philadelphia, dated May 13, 1974:

"In my opinion PHS should not undertake to appraise the value of appreciated property donated to PHS where PHS does not have a qualified appraiser to sign the appraisal. Aside from any legal liability which might arise from purporting to appraise property, the Internal Revenue Service will not recognize an appraisal for federal tax purposes unless the appraiser is qualified to value the particular type of contributed property. Of course, this does not preclude PHS from acknowledging a gift of property to include a description of the property in sufficient detail to identify the property (such as 100 shares of A T & T or a list of books to include the title, author and edition).

While PHS should not appraise property, I might note, however, that the income tax regulations permit the Internal Revenue Service to require a contributor of appreciated property to obtain a statement from the donee with respect to the use of the property by the donee or the facts relating to its sale or disposition as a condition to the allowance of the deduction for federal tax purposes. Accordingly, PHS should maintain an inventory of any contributed property and a record showing how the property is used by PHS. If the property is sold or otherwise disposed of, PHS must maintain a record showing the proceeds of any sale, the date of the sale, and in the case of any disposition, the method of disposition."

DEDICATION AT UNIVERSITY OF MINNESOTA LANDSCAPE ARBORETUM

The University of Minnesota Landscape Arboretum will be holding its very exciting and long awaited dedication ceremonies for the new Education-Research building which includes the Andersen Library, June 26, 27, and 28. Wednesday, June 26 will be the dedication of the library. The program will begin at 2:00. Dr. Lawrence, former director of the Hunt Botanical Library will be the guest speaker. An open house with tours of the building and the Arboretum grounds will follow the program. Two exhibits will be on display. In the library and lobby there will be an exhibit of rare horticultural books from the private collection of Elmer L. Andersen, former Minnesota governor and endower of the library. The other exhibit is entitled "Landscapes in Miniature," and is the work of Leon C. Snyder, Jr., son of the Arboretum's director.

COLONIAL PLANTS AND PLANTERS

The Colonial Williamsburg Foundation has sent to CBHL the seventh publication in its Archaeological series. Archaeology and the Colonial Gardener, a booklet by Audrey Noel Hume covers the results of more than forty years of excavating and research in Williamsburg. Excavation procedures provided valuable information in all phases of restoration and was especially valuable in garden research.

Fascinating bits and pieces of information were gathered and tied together to tell the story of the people and their plants. Most of us in horticultural libraries receive endless pleas for help in the area of garden restoration. Hume's well documented and illustrated booklet will be a most useful reference for librarians and their patrons. The booklet containing 96 pages and 58 illustrations is available from the Colonial Williamsburg Foundation for \$1.50.

PHS HEADQUARTERS EXHIBIT PLANNED FOR '76

The Pennsylvania Horticultural Society is planning to stage a major exhibit to demonstrate Philadelphia's influence on American and European horticulture. To be staged during the Bicentennial year, the exhibit will make a significant contribution to the fields of horticulture, botany and sociological history.

A catalog, prepared by Joseph Ewan, will accompany the exhibit. Using approximately 30 books, catalogs, broadsides, diagrammatical charts and other related materials, the exhibit will illustrate horticulture's development from William Penn's concept of a "greene countrie towne" to the creation of Horticultural Hall and surrounding plantings in Philadelphia for the 1976 Centennial celebration. The catalog, of approximately 120 pages, will be both an introduction to Philadelphia's place in American horticulture, and a discussion of the significance of the books chosen for the exhibit and the personalities they represent. Appropriate maps, charts and an expanded bibliography will be included in the catalog.

The exhibit will be displayed in the Society's headquarters in Independence National Historical Park, and will be open to the public during the entire Bicentennial period.

A UNION LIST OF SERIALS FOR CBHL?

Is a CBHL Union List of Serials of the total holdings of botanic and horticultural serials of CBHL member libraries feasible? A questionnaire is currently being formulated which will be sent to member libraries to determine the feasibility of this project. CBHL members are asked to begin projecting the amount of work that this project would mean for their libraries. Suggestions and offers of help would be welcomed by Richard Isaacson, Chairman of the Cooperative Acquisitions Committee.

THE COUNCIL ON BOTANICAL  
AND  
HORTICULTURAL LIBRARIES, INC.

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MEMBERSHIP

Membership in the Council on Botanical and Horticultural Libraries is open to botanical and horticultural libraries of both public and private institutions. Individual memberships are available to anyone interested, particularly librarians and persons from the horticultural and botanical professions. Institutional membership is encouraged and is open on a world-wide basis to botanical and horticultural libraries of any size.

Annual dues are \$25.00 for institutional members and \$10.00 for individual members.

Applications for membership should be directed to John F. Reed, Treasurer. Checks should be made payable to: The Council on Botanical Libraries, Inc.

EDITORIAL COMMITTEE FOR  
CBHL NEWSLETTER

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N.B. Next deadline for material is July 31. Send all information to Jim Reed.

NEW CHAPTER

The Chapter for Landscape Architecture and the Allied Arts of the Society of Architectural Historians was formed in April. For information about membership write: Julia F. Davis

Colonial Williamsburg Foundation  
Drawer C  
Williamsburg, VA 23185

Position open: Botanical librarian. Arnold Arboretum and Gray Herbarium of Harvard University.

A head librarian is sought for combined libraries of 150,000 volumes, in Cambridge, Mass. Librarian will have a small supporting staff and help of an advisory committee of botanists. Experience and familiarity with botanical and horticultural subjects essential. Applicant will be rated by the Harvard University Librarian for salary. Benefits of Harvard University, an equal opportunity employer, are available. Applications, including resumes, may be directed to Dr. Richard A. Howard or Dr. Reed Rollins, 22 Divinity Avenue, Cambridge, Mass. 02138