Call for Papers:

Council on Botanical and Horticultural Libraries (CBHL) Annual Meeting
June 16-18, 2004 at Hunt Institute for Botanical Documentation, Pittsburgh, PA
Meeting Theme: “Opening Doors - Access to Collections On-site and Online”

The CBHL 2004 planning committee invites CBHL members to participate in this June’s meeting. In addition to having several local speakers talk on garden- or plant-related topics, we are planning five topical sessions on exhibitions, cataloging and bibliography, serials, preservation and access, and creative collection building. Each of these topical sessions will allow for several presentations. We’ve already identified some speakers, and are looking for CBHL members to complete the program.

Below please find the session topics with open slots and our suggestions for additional presentations. You can volunteer to speak on any of these topics – or let us know if you have an idea for another theme-related topic. This is a good opportunity to give a talk you have already thought about and have partly or fully developed, or to develop a talk on a topic you are interested in. CBHL audiences are friendly and receptive, and would enjoy hearing whatever you would like to share with them.

Exhibitions (Three 20-minute presentations) - We have a speaker who will talk about making on-site exhibitions. We are looking for one or two additional speakers to talk about:
— Making digital exhibitions
— Translating an on-site exhibition into a digital one
— Other topics relating to exhibitions

Serial Publications (Three 25-minute presentations) - We have a speaker from BioOne, and a pair of speakers who will talk about exchange programs. We are looking for one additional speaker to talk about:
— Working with e-journals
— Other topics relating to working with serials

Cataloging and Bibliography (Three 25-minute presentations) - We have a speaker on alternatives for cooperative cataloging, and another who will talk about a descriptive bibliography project. We are looking for one additional speaker to talk about:
— Online access to archives records
— Other topics relating to cataloging and bibliography

Creative Collection Building (Four 20-minute presentations, or five 15-minute presentations) - We have a speaker on marginalized archives collections. We are looking for additional speakers to talk about topics such as:
— Writing a collection development policy
— Acquisition through duplicates sales, gift programs, memorial books, and other non-purchase options
— Art acquisition through exhibitions, artist promotion, donor promotion
— Working with booksellers
— Working with donors
— Other topics relating to creative collection building

Please consider sharing your expertise and ideas with your colleagues at the 2004 meeting. We would like this meeting to be a great opportunity for information sharing. If you are interested in giving a presentation, please send your presentation title and a 100-150 word abstract to either Chuck Tancin or Bernadette Callery BY MARCH 10, 2004.

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For the latest CBHL Annual Meeting information visit:
http://huntbot.andrew.cmu.edu/cbhl2004
From the President
JUDITH WARNEMENT, CBHL PRESIDENT
DIRECTOR, HARVARD UNIVERSITY BOTANY LIBRARIES
CAMBRIDGE, MASSACHUSETTS

Happy New Year to one and all! You will be pleased that 2004 marks the year when CBHL created a Commercial Membership category. Chuck Tancin reports the following outcome of the recent election: 75 yes votes, 10 no votes. This has been a topic of discussion for a couple of years so thank you all for shaping the outcome by sharing your ideas, debating many points, answering surveys, and submitting your votes. The Board will work with the Membership and Public Relations Committees on an implementation strategy, and more information will be forthcoming.

I am writing this on one of the coldest days in recent history and, as the temperature hovers near zero, I imagine the warmth and beauty that are just two hallmarks of the CBHL annual meetings. Our colleagues in Pittsburgh are preparing a wonderful program with some special tours from June 15-18, 2004. If your travel budget needs a cash infusion, please consider applying for CBHL’s Founder’s Fund Travel Fellowship Award. The Founder’s Fund was created in 1991 to assist CBHL members who lack institutional support to attend the annual meeting. All members are welcome to apply, whether you are currently employed or not! The 2004 award will include a waiver of the registration fee plus a $500 cash award to offset other costs including transportation, housing and meals. You will receive an application with your registration packet in mid-February, but copies are also available in the 2003 CBHL Membership Directory on p.50 and on the Members Only section of the CBHL web site. The form has just been updated but the 2003 version is still acceptable. The application deadline is March 10, 2004. The winner will be selected by a blind lottery supervised by our esteemed Secretary and Annual Meeting host, Chuck Tancin. Chuck will notify the winner so he/she has plenty of time to register and make travel and housing arrangements. We hope there will be lots of competition for this year’s award.

Lisa DeCesare, Membership Manager, reports that nearly two-thirds of our members sent in renewals by the first week in January. Once again, many of you contributed generously to support CBHL programs, and we thank you. We look forward to hearing from all of you by February 15, 2004, so that the 2004 Membership Directory is as complete as possible.

On a closing note, have a good winter and if you are lucky enough to live in Zone 10 – send the rest of us some sun!

Thank you for your support
LISA DECESARE, CBHL MEMBERSHIP MANAGER
HEAD OF PUBLIC SERVICES AND ARCHIVES
BOTANY LIBRARIES, HARVARD UNIVERSITY HERBARIA
CAMBRIDGE, MASSACHUSETTS

The CBHL Board and Membership would like to thank the following members for their generous donations!

Annual Literature Award
Mary Ellen Armentrout
Joan DeFato
Kenneth N. Hayward
Pamela MacKenzie
Marcia L. Woodhams

Charles Robert Long Award
Joan DeFato
Lenore M. Dickinson
Kenneth N. Hayward
Jayne T. MacLean
Brenda Weisman

Founders’ Fund
Joan DeFato
Jane P. Gates
Kenneth N. Hayward
Barbara M. Pitschel
John F. Reed
Judith Ann Reed
Stephen A. Spongberg

General Fund
David L. Andrews
Joan DeFato
A. Elaine Inouye
Beth Brand
Lucille Dressler
Robin Everly

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JUDITH WARNEMENT, CBHL PRESIDENT
DIRECTOR, HARVARD UNIVERSITY BOTANY LIBRARIES
CAMBRIDGE, MASSACHUSETTS

The Eleventh Annual Meeting of the European Botanical and Horticultural Libraries Group (EBHL) will meet be hosted by the National Botanic Gardens, Glasnevin, in Dublin, Ireland from May 13-14, 2004. Each year CBHL sends an official representative to attend the EBHL Annual Meeting. If you are interested and meet the following criteria, please contact Judy Warnement at <warnemen@oeb.harvard.edu> no later than Friday, March 19, 2004. The delegate is selected by a consensus of the CBHL Board of Directors.

The requirements for the delegate will include:
— Paid up CBHL member
— Cover all expenses except for a stipend of $300 paid for by CBHL
— Attend all business meeting sessions
— Conduct business on behalf of CBHL as charged
— Report back to the Board
— Write a report for the following issue of the newsletter summarizing business, educational, and social activities of the meeting
— Announce the location and dates (when possible) of the next EBHL meeting.

CBHL Board of Directors

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CBHL Distribution List

Members are encouraged to use the distribution list to keep in touch and discuss aspects of library service as well as other topics of interest to all concerned with the literature of botany and horticulture. To subscribe contact Bernadette Callery in Pittsburgh at: <bcallery@flounder.com>.
Calendar of upcoming events

www.aibs.org/annual-meeting-2004/

http://ethnobiology.org/2004conference/

http://www.bcn.es/mediencies/botanicgardens2004/

http://persoon.si.edu/sbs/

http://www.aam-us.org/am04/index.htm


http://www.aabga.org/

http://www2.ville.montreal.qc.ca/jardin/cbhl/meetings/meetings.htm

The quarterly Newsletter is sent by mail to all current members of CBHL. Submissions to the Newsletter are welcome. The schedule for 2004 is: February (Copy due 1/15), May (Copy due 4/15), and August (Copy due 7/15) November (10/15).

Publications Committee Chair, Susan Eubank
<Susan_Eubank@nps.gov>
Newsletter Editor, Christine Liebson <c_liebson@hotmail.com>
Meet Your Annual Meeting Host Institution: The Hunt Institute for Botanical Documentation at Carnegie Mellon University, Pittsburgh, Pennsylvania

Compiled by Barbara A. Mills
Information provided by the Hunt Institute Website & Charlotte Tancin, Hunt Institute Librarian

What is the Hunt Institute?

Based on the private collections of Rachel McMasters Miller Hunt, the Hunt Institute was originally founded in 1961 as the Rachel McMasters Miller Hunt Botanical Library, an international center for bibliographical research and service in the interests of botany and horticulture, as well as a center for the study of all aspects of the history of the plant sciences.

Mrs. Hunt’s collecting interests brought together aspects of art, history, science, and literature as they related to plants and gardens. Her private book collection was well known, and her scholarship led her also to collect related artworks, portraits, and manuscripts significant in the history of botany. Although Hunt Institute’s mission has grown and evolved since 1961, the nucleus collections and originating vision form the foundation on which the ongoing development of collections and programs is based.

By 1971, the Hunt Botanical Library’s activities had so diversified that the name was changed to Hunt Institute for Botanical Documentation. Growth in collections and research projects led to the establishment of four programmatic departments: Archives, Art, Bibliography, and the Library.

The Hunt Institute for Botanical Documentation, a research division of Carnegie Mellon University, specializes in the history of botany and all aspects of plant science and serves the international scientific community through research and documentation. To this end, the Institute acquires and maintains authoritative collections of books, plant images, manuscripts, portraits, and data files, and provides publications and other modes of information service. Institute staff work to assist current research in botanical systematics, history, and biography, and to meet the reference needs of biologists, historians, conservationists, librarians, bibliographers, and the public at large, especially those concerned with any aspect of the North American flora.

Today a wide variety of historical and retrospective materials, as well as their modern counterparts, is collected. The Institute’s collections, holdings, and staff expertise are of value not only for the study of botany and its history but also for investigations in art history; botanical art and illustration; the history of science; horticulture; botanic gardens and gardening; manuscripts; medicine; printers and publishing; rare books; scientific education; social and cultural commentary; and travel and scientific expeditions and exploration.

Current collections include approximately 28,000 books; 24,000 portraits; 30,000 prints, drawings, and watercolors; and 2,000 autograph letters and manuscripts.

The work of the Institute is funded from an endowment that was set up by the Hunt Foundation in 1993.

Who was Rachel Hunt?

Rachel McMasters Miller Hunt was born June 30, 1882 in Turtle Creek, Pennsylvania, and died February 22, 1963 in Pittsburgh. In 1913, she married Roy Arthur Hunt, president and chairman of the Aluminum Company of America (Alcoa) and son of company founder Alfred E. Hunt, and together they established the Rachel McMasters Miller Hunt Botanical Library. The building, completed in June 1961, was designed by the Harrisburg architects Lawrie & Green, along with the Pittsburgh firm of Deeter & Ritchie. The prominence of aluminum in its exterior and interior reflects Mr. Hunt’s connection with Alcoa. The Hunt Botanical Library was formally opened and dedicated on October 10, 1961.

From her youth Rachel had a strong affinity for plants and gardens as well as for books. These interests eventually led to her developing an internationally renowned collection of botanical books, in addition to manuscripts and artworks. She also became interested in bookbinding. Her considerable mastery of the bookbinder’s craft enabled her to produce approximately 90 bindings, many of which are now held by the Institute.

Rachel collected rare books in earnest. In addition to books on plant-related subjects, she also collected works on bookbinding, typography, and book production, as well as the products of selected private presses. Much of this non-botanical material now resides in the Fine and Rare Books department of the Carnegie Mellon University Libraries, which is housed on the fourth floor.

History of Collections & Data Files

Mrs. Hunt’s dedication to scholarship motivated and informed her pursuit and acquisition of especially valued and valuable books, and also led naturally to her collecting artworks, portraits, and manuscripts significant in the history of botany. Her collecting efforts, as well as those of the early Hunt Botanical Library staff, especially focused on publications and manuscripts from 1730 to 1840, a period of intense intellectual ferment and productivity in botanical history. Institute collecting and research interests are not limited to that period though, and today the Institute continues to collect, use, and make available a wide variety of historical and retrospective materials, as well as their modern counterparts.

BOOKS: Mrs. Hunt’s book collection included incunabula; early herbal; early agricultural and horticultural works; 17th through 19th-century illustrated books, including many with color plates; and works on voyages of exploration and discovery. To these were later added publications on other aspects of botany, as well as on such ancillary studies as botanical bibliography, biography, and art and illustration. The Institute also has focused continuously on building files of bibliographic data documenting the history of the published botanical record. This activity began as research on the library collection but...
soon expanded in scope to include information on publications not represented in the Institute’s collections, so these bibliographic data files are a rich source of information on botanical documentation.

ART & ILLUSTRATION: Mrs. Hunt assembled a collection of botanical art, partly with the objective of having some original artworks by every artist whose published work was in her collection of botanical books. In the early days of the Library, a survey was made to determine the extent and character of similar botanical art collections at other botanical centers in the U.S. and abroad. Because historical material was relatively well represented at a number of institutions (mostly European and a few American ones), it was decided to pursue the acquisition of 20th-century works, which remain a specialty of the art collection today. In addition to collecting artworks and preserving examples of artists’ and illustrators’ work, the Institute always has tried to find information about the works’ creators in order to document their lifetime activities and, in so doing, accumulate a body of knowledge about the history of botanical art.

MANUSCRIPTS: The Institute’s manuscript collection contains such items as letters, journals and diaries, field notes, documents, drafts of published and unpublished books and articles, annotated maps, passports, and other personal papers of botanists. Although the primary focus of the manuscript collection is botanical, researchers in other subject areas can also find relevant material here. The collection includes material on such topics as travel and exploration from the 1700s to the present, 19th-century education in the U.S., scientific expeditions sponsored by the U.S. government, early medicine, social commentary, the sociology of science, and the diffusion of scientific knowledge.

BIOGRAPHICAL INFORMATION: Early in her collecting years, Rachel Hunt sought information on those individuals whose names were commemorated in the names of plants she knew. She also sought correspondence of botanists of previous centuries. To these ends, she acquired biographical information about botanists, and now this accumulated information has grown into a very large data bank which is now being databased.

PORTRAITURE: Mrs. Hunt collected images of botanists and other individuals who worked in the plant sciences. Engravings, medals, and photographs are featured in the portrait collection, which is curated in the Hunt Institute archives. Very few institutions have sizable collections of 20th-century photographs of botanists. Collecting such portraits has become one of the Institute’s strengths and an important part of its program.

While many visitors to the Institute come to consult the collections or view exhibitions in the gallery, a number of visitors also come to see what Rachel Hunt, a well-known daughter of Pittsburgh, has created and to enjoy this lasting impression of her interests. If the early Library collections were the result of one individual’s taste and preference, the same can be said of the furnishings of the Reading Room, an elegantly appointed library space furnished in the grand style and now used primarily for presentations, such as lectures and book talks, made to visiting groups.

The Library
The Library identifies, acquires, conserves, catalogs, and otherwise provides access to published materials relating to botany and its history, with an emphasis on systematics. Known for its collection of historical works on botany, the Library is a non-circulating research collection consulted by the Institute’s staff, visiting scholars, and the public. The collection features books and other botanical publications that date from the late 1400s and focus on the development of botany as a science. It also includes modern taxonomic monographs, floristic works, and serials in the plant sciences. The greatest strength of the collections lies in works published from 1730 to 1840.

Areas of collection include early herbals and taxonomic works; early horticultural works; early florilegia; illustrated and color-plate books from the 17th, 18th, and 19th centuries; accounts of travel and exploration relating to plant discovery; books of and about botanical art and illustration; books on the history of botany; floras from all over the world; selected taxonomic works; important publications in the history of botany from the 16th to early 19th centuries; and selected works in medical botany, economic botany, landscape architecture, and a number of other plant-related topics.

At present approximately 70% of the Library’s catalog records are available online, with additional records being added weekly. Cameo, the Carnegie
Although the Library is a distinct programmatic department, the very deep and very focused scope of the Hunt collections leads to a close interplay among departments, and curators of all aspects of the collections—library, art, bibliography, data files, archives, biography, and more—work closely together to provide a unique source of information which is made available to researchers, scholars, and other information-seekers the world over.

Other Hunt Institute Programs
EXHIBITIONS: The gallery features a continuing series of exhibitions of botanical art and illustration. CBHL visitors will be treated to a selection of 48 botanical watercolors, spanning the 17th–19th centuries, on loan from the Nationaal Herbarium Nederland, Leiden University branch, which will be on display from April 29 through July 30. This will be the first time works from this collection will be seen in North America. Among the artists represented will be Pierre-Joseph Redouté (1759-1840), Abraham Munting (1626-1683), Laurens van der Vinne (1712-1742), Johan Christian Peter Arckenhausen (1784-1855), Carel Boschart Voet (1670-1743), and Nicolaas Meerburgh (1734-1814).

PUBLICATIONS: Publishing, both under sole imprint and in cooperation with other organizations, is an integral part of the Institute’s program, and a chief means of transmitting the results of its diverse activities. The journal Huntia, the Institute’s Bulletin, collection catalogs, exhibition catalogs, books, posters, and notecards suggest the scope of publications that have been issued.

RESEARCH: Research projects are undertaken under the auspices of the Institute, either singly or cooperatively. Major involvement in the Flora of North America project is a notable component of the Institute’s long-term research program. Institute scholars are currently researching such diverse topics as toxic plants and graphic-arts printers. An A–Z list of over 2,250 natural-history libraries privately assembled by naturalists and book collectors over the past three centuries, with information about the ultimate fate of each collection, is being compiled.

Plan to Attend CBHL!
Don’t miss this special opportunity to enjoy and benefit from this behind-the-scenes look at one of the nation’s premiere botanical resources. You owe it to yourself, your institution, and the people you serve. See you in Pittsburgh in June!

Mellon University Libraries’ online catalog, contains records from all of the Carnegie Mellon campus libraries, including those of Hunt Institute, and can be accessed at http://cameo.library.cmu.edu/. Choose from the list of libraries on the Cameo search page to search only the Hunt Institute Library Collection.

The Library holds two special collections that merit particular mention. The personal library of Michel Adanson includes 127 books that were used and annotated by the 18th-century French naturalist as he developed his theories and his botanical classification system.

The Strandell Collection of Linnaeana, a collection of some 3,500 books, documents the impact of the work of Linnaeus on the history of botany and biology and includes all of his works and virtually all of those of his students. Hunt Institute is participating in an international, collaborative project to create Linnaeus Link, a Web-based resource that will eventually include an international union catalog of Linnaean collections, a bibliography of Linnaean works, biographical information on Linnaeus and his circle, digital access to core published works, and other components. The Institute’s initial contribution to the project has been Librarian Charlotte Tancin’s work with a small task force to conduct a preliminary survey of Linnaean collections.

Editor’s Note: This column is a new feature of the CBHL Newsletter. It will appear twice a year and be approximately 2 pages in length. Members are encouraged to write an article about what your library adds to the community of botanical and horticultural libraries, and to share that information with the readers of the CBHL Newsletter.

If you are interested in submitting an article or would like to suggest a library to be featured, please contact the column editor, Marca Woodhams at <marca02@starpower.net>.
Board Reports
CHARLOTTE “CHUCK” TANCIN, CBHL SECRETARY
LIBRARIAN, THE HUNT INSTITUTE FOR
BOTANICAL DOCUMENTATION
PITTSBURGH, PENNSYLVANIA

Board Report - Charlotte Tancin, CBHL Secretary

The midyear Board meeting was opened by Judy Warnement at 9:23 a.m. on October 25, 2003 at Hunt Institute for Botanical Documentation, Pittsburgh, PA. Present were: President Judy Warnement, 1st Vice President Laurie Hannah, 2nd Vice President Doug Holland, Past President Barbara Pitschel, Treasurer Mary Ellen Armentrout, and Secretary Charlotte “Chuck” Tancin. Bernadette Callery was also present for the first part of the meeting as a guest, representing the host committee for the 2004 meeting along with Chuck.

ANNUAL MEETING - Plans for the 2004 Annual Meeting were discussed. The meeting mailing will go out in early 2004, the registration deadline to be set for late March.

SECRETARY’S REPORT - Chuck Tancin gave the Secretary’s report. When approved, the updated procedure and meeting manuals will be posted on the CBHL website.

TREASURER’S REPORT - Mary Ellen Armentrout reported that the general fund balance is $31,998.66. The Founders Fund balance is $13,795.75, the C. R. Long Award fund balance is $8,816.66 (prior to Brenda Weisman’s gift), and the Annual Literature Award fund balance is $1,293.62. Expenses this year have been relatively low.

1ST VICE PRESIDENT’S REPORT - Laurie Hannah reported that she received 63 out of 89 completed meeting evaluation forms, a high return.

2ND VICE PRESIDENT’S REPORT - Doug Holland suggested having a small ad hoc working group to create a retention policy for the CBHL archives, and to discuss issues such as committee documentation and the retention of electronic records. The working group will include CBHL archivist Susan Fraser, Chuck (Board liaison), and Doug as chair.

On another topic, the Board agreed on a sum not to exceed $300/year for reimbursing expenses for a CBHL representative’s to attend the EBHL meeting each year. The Board also approved, for each International Botanical Congress, $500 for one CBHL member who would be responsible for developing an IBC program on behalf of CBHL, but the participant must develop a proposal and have the Board approve it. The actual wording of the resolutions and the vote will be done by e-mail following this meeting. Procedures need to be developed for how to apply for these representation positions, how representatives are chosen, and whether members may apply more than once.

PRESIDENT’S REPORT - Judy Warnement reported on several advocacy letters that had been requested of CBHL. She has written a letter of support for Wave Hill. Judy is Board liaison to the C. R. Long Award Committee, and suggests a review of the nature and purpose of the award, and the amount of the award. She has also been working on the Board’s strategic plan worksheet, which the Board reviewed and approved.

PAST PRESIDENT’S REPORT - Barbara Pitschel had no report.

COMMITTEE REPORTS:
ANNUAL LITERATURE AWARD - Laurie received a report from chair Pat Jonas on the status of award nominations, noting that more member input is needed by November 15th. Pat will ask publishers to send review copies by January 15th. The committee may need another member.

AUDIT - Mary Ellen received a report from chair Brad Lyon. The committee felt unable to advise us about investments, and so Mary Ellen suggested that we think about forming a small financial investments committee.

C. R. LONG AWARD - Judy heard from chair Nadia Aufderheide who had no report at this time. Several donations were made to the award fund, including a generous gift of $5,000 from Brenda Weisman. The Board discussed guidelines for the gift that is given with the award, and unanimously approved this resolution:

In an effort to ensure the long-term stability of the C. R. Long Award fund, the Board RESOLVES THAT all donations will be applied to the principal of the fund. The amount of the award will not exceed the interest earned by the fund in the previous 12 months. The committee may recommend that additional funds be allocated from other sources, subject to approval by the Board. The award may be presented in the form of an object, a donation or a cash award.

FOUNDERS FUND - Judy asked that this report be tabled for now.

NOMINATING - The committee will be constituted soon.

PUBLICATIONS - Mary Ellen received a report from chair Susan Eubank. Susan thanked Christine Robson for securing the new ISSN for the electronic version of the Newsletter, Lisa
DeCesare for mailing the renewal notices, and Christine Liebson for editing the “monster issue” of the Newsletter following the 2003 Annual Meeting. Past chair Judy Reed reported discussions on clarifying the role of the committee as focusing on the Newsletter. Lisa DeCesare, membership manager, and Rita Hassert, PR Committee chair, will help to clarify the roles of the PR and Membership Committees regarding the membership directory and membership brochure.

STEERING - Chuck received a report from chair David Lane, who asked whether and how CBHL’s electronic records are being backed up, such as the membership directory, page layouts for the newsletter, the website, and the e-mail list. This will be discussed in the new archives working group.

BYLAWS - Barbara received a report from chair John Reed, who will try to get a draft of the revised bylaws to the Board in mid-December.

ELECTRONIC COMMUNICATIONS - Doug received a report from chair Stan Johnston. The transfer of the members only section of the CBHL website should be happening soon. Recent issues of the Newsletter are online, and Gayle Bradbeer has volunteered to scan older issues. Judy suggested that the committee call for volunteers to help with this task.

MEMBERSHIP - Judy reported for chair Kathy Fescemyer. Kathy conducted a survey to clarify and refine the list of benefits that commercial membership would include, and the results have been incorporated into a ballot mailing. Lisa DeCesare reports that as of October 21st, 75 members have renewed their membership since the form went out in mid-September.

PRESERVATION AND ACCESS - Doug received a report from Donna Herendeen. Chuck has drafted a survey form for nursery and seed catalog collections, but will talk with Donna about the overall project before proceeding, and will report back to Doug and the Board.

PUBLIC RELATIONS - Chuck received a report from chair Rita Hassert. Rita wrote and distributed press releases announcing the Long Award and Annual Literature Award honorees. The new CBHL brochure is on hold until commercial membership is voted on. The PR committee may be able to help Celine to identify links to publicize CBHL, its work and its members. Also, Rita has asked for Board advice on finishing the CBHL bookmark. The Board gave feedback and thanked Rita for her work.

RESOURCE SHARING - Laurie received a report from chair Kathleen Fisher. The committee is collaborating with the Preservation and Access Committee on collating information from the PAC survey. The data is being entered into a newly created database that is expandable to include other survey data. An Area Expertise component will be added to this database. The committee is also developing a policy statement clearinghouse.

Larry Currie of the California Academy of Sciences is investigating development of a CBHL Distributed Library (similar to a Union Catalog) for all interested CBHL member libraries that are Z39.50 compliant.

OLD BUSINESS:

— COMMERCIAL MEMBERSHIP - Judy will send the commercial membership ballot out to the members for a vote.
— PARLIAMENTARIAN - Judy will ask Joan DeFato if she would be willing to act as Parliamentarian at the next meeting.
— 2006 ANNUAL MEETING - We still need a host for the 2006 meeting. A few possibilities are currently being explored.
— MEETING MINUTES - It was affirmed that full Board minutes are posted on the website, with shorter reports in the Newsletter. Annual Meeting minutes are published in full in the Newsletter.
— ELECTION PROCEDURES - Each year the Nominating Committee will check with the candidate not elected before deciding whether to send a letter to the candidate’s institution.
— ADVERTISEMENTS ON ONLINE DISTRIBUTION LIST - The Membership Committee will be asked to monitor ads sent to the list, in an effort to stop advertising by non-members.
— SETS OF MEMBER LABELS - The previously discussed “anticipated use” form, to be sent with sets of labels purchased by institutional members in an effort to track usage, has been tabled.
— COMMITTEE CHARGES - The Board will evaluate the compilation made from the worksheets that the Steering Committee has been collecting.
— EBHL MEETING - There will be a call for volunteers to be considered for this year’s CBHL representation at the EBHL meeting.
— FUNDRAISING IDEA - Laurie suggested that we consider having a silent auction at the book bazaar for prints and other items donated by members, as a way to raise funds. Perhaps some publishers and dealers might also offer books for such an auction.
— THE NEXT FEW MEETINGS - The Board will try to meet via teleconference in January and again in May.

Judy adjourned the meeting at 4:38 p.m.

The full minutes will be available on the members only section of the CBHL website.
Literature Review

CHARLOTTE "CHUCK" TANCIN
Carnegie Mellon University
Hunt Institute for Botanical Documentation
Pittsburgh, Pennsylvania


Octavo makes digital editions of rare published works available as PDF files on CD. These affordably priced CDs allow the reader to view every page of selected rare books at close range, perhaps the next best thing to reading the books themselves. Three of their recent digital facsimiles will certainly interest CBHL members: a 16th-century German herbal, a British compendium of fruits, and a lavish French collection of roses.

Leonhart Fuchs (1501-1566) produced one of the great classic herbals of the Renaissance. He was a physician, a university lecturer and a prolific writer. In his 1542 herbal, De Historia Stirpiun, he left a legacy that has inspired botanists, gardeners, book lovers and others ever since. His herbal is among the earliest Renaissance herbals to feature consistently identifiable plant images. The 511 carefully rendered illustrations show roots, stems, leaves, flowers and fruits as appropriate. The Latin text is augmented by several indexes and a glossary, an unusual feature for the time. As with other herbals of the period, the text was based on the work of ancient writers. However, Fuchs emphasized basic information about the plants and their medicinal qualities, omitting astrology, mysticism, and other interpretations not based in the plants themselves. De Historia Stirpium is an important work in the history of botany, and its inclusion among Octavo’s CD editions makes it accessible to a wide audience. The commentary by historian Karen Reeds provides insight into the work’s historical context. Seeing how she goes about determining the identification of the plant held by Fuchs in his portrait at the front of the book is an extra treat.

Nearly three centuries after the publication of Fuchs’ herbal, the virtuoso floral artist Pierre-Joseph Redouté (1759-1840) produced or contributed to a number of beautifully illustrated works, including his famous collection of rose images, Les Roses. The Octavo digital edition reproduces the copy from the Lessing J. Rosenwald Collection at the Library of Congress, one of a small limited run of folio copies that were produced with a full suite of uncolored proof plates along with the colored plates. While Redouté worked with and for many botanists and plant enthusiasts, Les Roses is one of the works that he produced under the patronage of the Empress Josephine, and it reproduces roses from her garden and from several others. Commentary is provided by Sandra Raphael, who gives us information on Redouté’s life and work, as well as highlighting a selection of roses from Les Roses and relating bits of their historical background. The original text by Claude-Antoine Thory (1759-1827) is followed by an English translation of the French text, done by Ian Jackson. Surprisingly, this is the first complete translation of Thory’s text into English.

William Hooker (1779-1832), an English painter, beautifully and faithfully documented in Pomona Londinensis nearly 50 varieties of fruit found in British gardens in the early 19th century. Hooker, a pupil of Kew’s Franz Bauer, became the official draftsman of the London Horticultural Society and produced 158 watercolors of fruit for the Society, a number of which were later engraved for early volumes of the Society’s Transactions. Octavo has reproduced the rare large-format copy of Pomona Londinensis from the library of the California Academy of Sciences. Ian Jackson provides commentary, giving a brief encapsulation of the history of fruit cultivation followed by an overview of the history of fruit illustration, and he compares Hooker’s work to that in several other British pomonas of the period. The CD also contains an essay by C. T. Kennedy on the fruits described in the Pomona Londinensis, discussing their characteristics, noting whether these varieties still exist, and sometimes comparing them to current varieties. Text and image reproductions are followed by a searchable transcription of the text.

Octavo has built in a number of navigation features so that the reader can readily and easily move around among the pages, so to speak, as well as view images and text in enlarged sizes. The commentaries end with short bibliographies, directing the reader to additional sources. The CDs are easy to use and provide a pleasurable viewing and reading experience. Available individually, all three of these titles may also be purchased together as a “botany bundle.” They are advertised on the Octavo website www.octavo.com together for $88.

Finally, the CDs provided several CBHL member sightings: Beatrice Beck is thanked in the acknowledgments of the Les Roses CD, as are Larry Currie and Anne Malley in the Hooker CD, where there are also several pages about the California Academy of Sciences Library, along with a group photo of the library staff.
On the Web: Linnaean Collections, Biomes, and Agroforestry on the Web
STANLEY JOHNSTON
THE HOLDEN ARBORETUM
KIRTLAND, OHIO

Linnaeus Link makes available online information on collections of Linnaean material, its location and extent. Any institution with such material, which has not yet submitted information on its holdings, should take advantage of the online information form and send it in to facilitate the use of their collection by researchers in the field.

www.nhm.ac.uk/library/linn/linnsurvey1.html

Biomes provides a general introduction to the concept and the eight major types. A more detailed account of the main types is found at Biomes: Table of Contents www.radford.edu/~swoodwar/CLASSSES/GEOG235/biomes/main.html courtesy of Susan L. Woodward of the Department of Geography, Radford University, as part of The Virtual Geography Department Project.

users.rcn.com/jkimball.ma.ultranet/BiologyPages/B/Biomes.html

Agroforestry Overview attra.ncat.org/atta-pub/agroforestry.html introduces the concept of a farming system that integrates crops and/or livestock with trees and shrubs and the reasons for doing so. It describes and discusses the basic agroforestry concepts of alleycropping, silvopasture, windbreaks and shelterbelts, riparian buffer strips, and forest farming. The USDA National Agroforestry Center www.unl.edu/nac/ provides news and a wide variety of links and resources dealing with the various practices.

In a somewhat related field, Forest Policy Resources - University of British Columbia www.policy.forestry.ubc.ca/ provides a searchable site of links to sites and online documents dealing with forest policy resources. Although many items relate primarily to Canada, there are also links to United States, European, Australian, New Zealand, and international material.

OAIster oaister.umd1.mich.edu/o/oaister/ is a searchable database of over two million digitized text records at over 247 institutions assembled by the University of Michigan Digital Library Production Service. Although general in nature, it does contain material dealing with plants - reading the search strategy page and experimenting are involved. If the material in question is online, a clickable link is present.

Another general site of interest for its concept is Answerbag.com www.answerbag.com which provides an open environment for users to post questions under various headings, which are then answered by other users, the answers, in turn being evaluated by other users.

Turning to sites dealing with specific plants, The Mistletoe Center www.rms.nau.edu/mistletoe/ belies the simplicity of its entry page by providing a wealth of information about the various types of mistletoe. Among the resources made available are links to Frank Hawksworth’s Genera of Mistletoes and Charles Arnold’s Homeowner’s Guide to Dwarf Mistletoe Management; the Annotated Bibliography, a searchable database of almost 14,000 mistletoe citations; a page of links to other documents, sites, and organizations; and a Guest Book which is actually a voluntary directory of researchers, extension agents, etc., who deal with the subject.

BOTA - Bamboo of the Americas www.bambooftheamericas.org deals with a project to rescue endangered species of North and South American bamboos including a number of links.

One of those links leads to the American Bamboo Society www.americanbamboo.org which includes an FAQ, general bamboo information, a bamboo species source list, and a list of the books on bamboo available from their bookstore.

The Dahlia Buyer’s Guide www.dahlias.net/dahwebpg/Gallery/buyersGuide.html contains an alphabetical list of dahlias with clickable links leading to images of the flowers. Dahlia Diseases www.cas.psu.edu/docs/CASDEPT/PLANT/ext/dahlia.html is a fact sheet on the subject composed by Gary W. Moorman, Professor of Plant Pathology for the Cooperative Extension of The Pennsylvania State University.

We conclude with some general resources which may prove useful to you and members of your institutions. Metrication: Converting to the Metric System www.metrication.com/ has handy tools for online metric conversion as well as a downloadable converter which can be installed on your own computer. Finally, free printable calendars are available online at Free Printable Calendar Templates www.printablecalendar.ca/ in MSWord format, and at Print Your Own Free Calendar www.myfreecalendarmaker.com in Adobe Acrobat (.pdf) format.
CBHL Members’ News
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UNIVERSITY OF WASHINGTON, SEATTLE, WASHINGTON

Louise Notley, Royal Botanical Gardens Hamilton, Ontario Canada

Royal Botanical Gardens in Hamilton, Canada announces Louise Notley has accepted a full-time interim position as Senior Manager, Science and Research Services, effective January 19th, 2004. Louise will continue her work managing the library, archives, and Canadian Centre for Historical Horticultural Studies; however, she is now a full member of the institution’s Senior Management team. In this capacity she will oversee all Science and Research initiatives and programs and supervise and direct the Science and Research Staff. She will also assume new duties coordinating for the Board of Directors. Louise’s appointment responds to the need for administrative management and leadership in the Science department now that the Director, Patrick Colgan, has accepted the title of Director Emeritus.

Fortunately, Patrick is still around three days a week, and available for consultation and advice — a mentoring relationship Louise is determined to cultivate and nurture! And so, the fun begins!

Maggie Heran, Lloyd Library and Museum, Cincinnati, Ohio

The Lloyd Library is pleased to announce that Maggie (Yax) Heran as the new Director, beginning September 17, 2003. Heran brings to the Lloyd ten years’ experience as a professional librarian and archivist, holding previous positions at Wright State University’s Fordham Health Sciences Library, Cincinnati Medical Heritage Center, and the Cincinnati Historical Society Research Library.

The focus areas of the Lloyd Library are botany, pharmacy, eclectic medicine, herbal and alternative medicine, and horticulture. The Lloyd Library contains one of the greatest collections available in pharmacy and the allied sciences, including rare texts, formularies, pharmacopoeias, long runs of journal titles, and extensive coverage of phytomedicines, ethnobotany, and pharmacognosy. It is also the repository of the records of the Eclectic Medical Institute of Cincinnati, as well as the papers of the Lloyd family and other archival collections relevant to the library’s collecting focus. Today the library contains over 150,000 volumes; acquires approximately 1,200 new titles annually in the new and secondary markets; and, currently subscribes to over 300 journals.

The Lloyd Library is located in downtown Cincinnati. It is a free standing, private institution available for public access and use Monday through Friday 8:30 a.m. to 4 p.m. For more information, please visit our website at www.lloydlibrary.org.

Lloyd Library and Museum Exhibit: Mining the Lloyd: Book Artists Reveal Secrets and Treasures December 1, 2003 – February 28, 2004

An exciting exhibition of artists’ books will be on view at the Lloyd Library this winter. Mining the Lloyd: Book Artists Reveal Secrets and Treasures from the Lloyd Library and Museum opens December 1, 2003 and continues through February 28, 2004. The invitational show will feature book works by contemporary artists of national and regional reputation along with selected rare and unusual texts from the Lloyd Library and Museum.

Co-curators Diane Stemper and Susan Brumm, members of the Cincinnati Book Arts Society, invited eighteen artists to explore the Lloyd Library’s holdings and select a book to investigate and use as inspiration for creating a new book. Each artist’s unique work is a reinterpretation of the content, theme or scientific treatise of the Lloyd text they chose. The Lloyd, one of the gems of downtown Cincinnati, is a science research library specializing in pharmacy, botany and horticulture. Mining the Lloyd will bring long overdue attention to the collection and will speak to the natural alliance between the visual arts, science and creativity. The exhibition was inspired by similar shows at the Smithsonian Dibner Library and Johns Hopkins University. Thom Collins, curator at the Rosenthal Center for Contemporary Art and Dr. G. Doug Winget, medical botanist will conduct a public talk regarding science and creativity during the opening.

The diversity of the Lloyd collection offered a vast array of topics for the artists: chemistry, botany, alchemy, phrenology, astronomy, horticulture, garden clubs, domesticity and herbal therapy. Partly funded by the Lloyd Library with matching funds by an Ohio Arts Council Artists Project Grant, the curators invited local, regional and nationally-known artists. The curators note that “This exhibit will be of great interest to many people. There is a natural alliance between the visual arts and science, both are about creativity and discovery”.

Local artists include Kate Kern (Cincinnati) and the collaborative team of Holmes and Riordan. Kern’s books have been exhibited widely and are included in the collections of the Museum of Modern Art in New York, The Getty Research Institute and the Museum of Contemporary Art in Chicago. Diana Duncan Holmes and Timothy Riordan (Cincinnati), whose collaborative artists’ books have been exhibited at the Miami University Art Museum and are in the collections of the Museum of Modern Art and The New York Public Library, will display Monkey Business: A Revised Text inspired by Darwin’s The Origin of Species and The Holy Bible. Na-
nationally-known book artist Carol Barton (Maryland) will be creating a small edition ABC book of chemical synonyms and trade names. Barton’s work is avidly collected and has been exhibited at the National Museum of Women in the Arts, The Houston Center for Contemporary Craft and the Center for Book Arts in New York. Artist George Gessert (Oregon), also inspired by The Origin of Species, will show his artist’s book Origin, Streptocarpus Breeding Project. Gessert’s books are found in major collections and his art and science essays have been published in The Northwest Review and Art Papers. Additional artists include: Beth Brann, Susan Brumm, Jack Campbell, Gabrielle Fox, Rhonda Gushee, Celene Hawkins, Peg Rhein, Carolyn Whitsel (Cincinnati), Ed Hutchins (New York), Karen Fuhrman (Lexington), Rebecca Morton (Columbus), Ellen Sheffield (Gambier), Diane Stemper (Oxford), and Karen Wirth (Minneapolis).

Along with the funding from the Lloyd Library, the Ohio Arts Council helped fund this exhibition with an Artists Project Grant. State grants are awarded through a competitive process to recipients who will provide the highest level of quality in their program, community outreach and administration. The mission of the Ohio Arts Council is to build Ohio through the arts and to encourage economic growth, educational excellence and cultural enrichment for all Ohioans.

For more information about the Lloyd Library and Museum see www.lloydlibrary.org
For more information about artists’ books see www.philobiblon.org and www.colophon.com


The New York Botanical Garden (NYBG) has announced the appointment of Susan M. Fraser as Director of The LuEsther T. Mertz Library, effective January 1, 2004. She had previously served as Head of Information Services and NYBG Archivist, and has been a part of the Mertz Library staff since 1984. Ms. Fraser succeeds John Reed who retired as Director of the Library in the summer of 2003 after 38 years of service to the Garden.

Susan Fraser graduated from Columbia University School of Library Service in 1981 and began working at The New York Botanical Garden in 1984 as a Library Assistant. She quickly became the Assistant Librarian for Administration and Special Collections and then Deputy Librarian. She then served as Special Collections Librarian until 1993 when she was promoted to Head, Information Services and NYBG Archivist. Ms. Fraser serves on the Council of Botanical and Horticultural Libraries and she is a member of the Academy of Certified Archivists.

She has numerous accomplishments at The New York Botanical Garden including moving the Catalog of Landscape Records from Wave Hill to NYBG, and playing a pivotal role in the exhibition program in the library’s new William D. Rondina and Giovanni Foroni LoFaro Gallery. She has been a leading force in coordinating Mertz Library exhibitions, such as the current America’s Cornucopia: A Collector’s View of Fruits and Flowers in Winter and the upcoming The Flowering Amazon: Margaret Mee Paintings from the Royal Botanical Gardens, Kew (London). Ms. Fraser made expanded access to The New York Botanical Garden’s Historic Scientific Papers possible through a grant from the National Endowment for the Humanities. She improved access to the NYBG archives and manuscripts collections through grants from the New York State Archives and Records Administration Documentary Heritage Program. She has been an integral force in the Web presence of the Library as one of the coordinators for the design of the Library’s new web page.

“The LuEsther T. Mertz Library is in fine hands with Susan Fraser as its new Director,” said Gregory Long, President of The New York Botanical Garden. “Her stewardship will ensure that the Mertz Library continues its mission as one of the world’s largest and most active botanical and horticultural libraries. Her leadership will guarantee that our collections are preserved and our vast resources are accessible for generations to come.”

“In my new role as Director, I hope to continue overseeing the acquisition of important collections and maintaining our position on the cutting edge of modern information services,” Ms. Fraser said. “The LuEsther T. Mertz Library will continue to be a state-of-the-art facility that offers a wide array of reference resources in print and electronic form, and the help of an informed staff to anyone visiting through the Internet or in person. The LuEsther T. Mertz Library has powerful electronic search tools that have revolutionized the way we seek and find information,” Ms. Fraser said. “With these resources, combined with traditional library services and our comprehensive collections, I hope to make the Mertz Library the first destination for anyone searching for information about the plant world.”

The New York Botanical Garden will host the international traveling exhibition The Flowering Amazon: Margaret Mee Paintings from the Royal Botanical Gardens, Kew beginning April 23, 2004, and continuing through July 25, 2004. On loan from the Royal Botanic Garden, Kew, this exhibition provides the rare opportunity to bridge the worlds of art and natural science by addressing the global issues of rainforest preservation, through the botanical art of Margaret Mee. Featuring 30 spectacular watercolor drawings by Mee, the exhibition will also showcase field sketches, diaries, native Brazilian artifacts from Mee’s Amazonian expeditions.
and personal art materials, as well as specimens from the Kew Herbarium. The exhibition will be presented in the The William D. Rondina and Giovanni Foroni LoFaro Gallery of the Garden’s LuEsther T. Mertz Library.

CBHL member David Andrews debuted a portion of his collections of books and ephemera of American Botanical and Horticultural publishing in the exhibit America’s Cornucopia: A Collector’s View of American Botany and Horticulture in the Rondina and LoFaro Gallery at the New York Botanical Garden. A checklist for the exhibit has been published and was mailed to all CBHL members in December.


The Morton Arboretum was awarded an FY2004 Library Services and Technology Act (LSTA) grant totaling $66,150 for the proposal titled “Cataloging the Rare Print Collection.” This grant money, distributed by the Illinois Secretary of State’s office, is funded through the Institute of Museum and Library Services, which is a federal agency. With this grant the Library has hired a full time temporary cataloger, Carol Line (formerly with the AABGA Resource Center) as well as three local part time catalogers to begin translating accession sheet data on the over 9,500 artworks in the Sterling Morton Library’s special collections into MARC format for the library’s online catalog.

Because the funds must be used by August 15, 2004 and 9,500 records cannot be produced in that period of time, the catalogers will be concentrating on the 780 original paintings and drawings in the collection that are unique to the library. These include 72 watercolors by Barbara Regina Dietzsch, work by Nancy S. Hart (staff artist and curator for the art collection) and a set of ink drawings of trees by Anthony Tynzak, former landscape architect for the arboretum. Additional funds will be sought to finish the project. All citizens will be able to view the holdings online in the Suburban Library System’s database, known as SWAN (System Wide Automated Network).

Brian Thompson, Center for Urban Horticulture, Seattle, Washington

Winter wet and even snow – unusual for Seattle! – have slowed progress a bit on the new building that will house the Elisabeth C. Miller Library, but the foundation walls are going up and framing should begin in a few weeks. Completion is still scheduled for August and work is moving ahead on the design of shelving and other furnishings. A successful fall fund drive will likely make it possible to include some compact shelving to allow for future growth.

Beth Brand, Desert Botanical Garden, Phoenix, Arizona

The Desert Botanical Garden Library launched its first ever book club. The group is twelve members strong and is enthusiastically led by long-time library volunteer, Sylvia Yoder. Each month one member will lead the group’s discussion of a selected title. In February, fellow CBHL member Jane Cole, will guide the discussion of My Garden by Jamaica Kincaid. Others titles on the horizon include Angle of Repose by Wallace Stegner, Secret Life of Bees by Sue Monk Kidd, In a Desert Garden by John Alcock, and The Desert Smells Like Rain by former DBG research director, Gary Nabhan. Thanks to all the CBHL members who, over time, have shared their reading group lists and ideas.

Eileen Herring, University of Hawaii at Manoa, Hawaii

In November, I had the pleasure of introducing my new Web site at the 2003 PIALA (Pacific Islands Association of Libraries and Archives) Conference in Pohnpei. I am developing this site with the support of the University of Hawaii at Manoa Library and the Agricultural Development in the American Pacific (ADAP) Project. It is part of the U.S. National Agricultural Library’s AgNIC Alliance.

While all of these organizations are partnering to make this website possible, my intention is to design it for use by people in the Pacific. This is why I am focusing on organizing and linking electronic full-text documents about twelve traditional Pacific island crops:

- Bananas and Plantains (Musa sp.)
- Betel Nut (Areca catechu)
- Breadfruit (Artocarpus altillis)
- Cassava (Manihot esculenta)
- Coconut (Cocos nucifera)
- Kava (Piper methysticum)
- Noni (Morinda citrifolia)
- Pandanus (Pandanus sp.)
- Sugarcane (Saccharum officinarum)
- Sweet Potato (Ipomoea batatas)
- Taro (Colocasia esculenta) and other Edible Aroids
- Yam (Dioscorea sp.)

I need feedback. Please take a moment to look at the website and send me your suggestions, thoughts, criticisms, and ideas about how to improve it. The Web site address is http://libweb.hawaii.edu/libdept/scitech/agnic/ and my email address is <eherring@hawaii.edu>.
The University of Hawaii at Manoa College of Tropical Agriculture and Human Resources (CTAHR) recently received a USAID grant for “revitalizing agricultural higher education and development” in Iraq. CTAHR faculty are working directly with the University of Mosul College of Agriculture and Forestry and University of Dohuk faculty and graduate students to support their research efforts. The UH Manoa Library was asked to collaborate and I developed the library enhancement section of the proposal. The library component consists of three parts: purchase of TEEAL (The Essential Electronic Agriculture Library from Cornell) for the library at the University of Mosul, provision of remote library services, and information literacy instruction for twelve graduate students and researchers who will be coming to UH Manoa to complete their studies and experiments. An assistant and I will be providing these services. Two CTAHR faculty have completed a “ground truthing” trip to Mosul and the situation there is devastating. There is no library and virtually no books are left. When Dr. Samir El-Swaify returned from Mosul, he reported that the library looked like “an abandoned storeroom.” There are very few books left and they are in stacks on the floor.

Laurie and Barbara both reported that Virginia “Ginny” Gardner was selected as the Horticulturist of the Year by the Southern California Horticultural Society for 2003. At a ceremony at the Huntington Botanical Gardens in September “Numerous members came forth and told stories of how Ginny had affected their lives, introducing them to numerous tomes on plants and gardening…” (Southern California Horticultural Society Newsletter, October 2003).

Change in duties for the CBHL Newsletter Production Proposed
More Volunteer Opportunities Abound!

SUSAN C. EUBANK, PUBLICATIONS COMMITTEE CHAIR
LIBRARIAN
GRAND CANYON NATIONAL PARK
GRAND CANYON, ARIZONA

We would like to try to divide some of the duties which make up the job of creating the CBHL Newsletter. We propose that three individuals work as a team to create the Newsletter.

With this proposal the new positions include:

**Editor:** The person in this position would solicit articles for the Newsletter; be responsible for the intellectual content and timeliness of the Newsletter. The editor would provide initial editing of articles submitted, consulting with authors if changes are necessary and sends the material to the desktop publisher for formatting. After the desktop publisher gets the Newsletter format set, the editor would shepherd the proofreaders to attend to their duties and also proofread the final copy.

**Desktop Publisher:** The person in this position would be given the content of the Newsletter and would use their desktop publishing skills to get it ready to be printed. If tweaking needs to happen after proofreading, either the editor (if computer programs and skills are compatible) or desktop publisher could perform that function.

**Printer/Mailer:** The person in this position would get the desktop-published file to a printer, request mailing labels from the membership manager, and mail the Newsletter. This person or the desktop publisher would also send the file to the webmaster for posting on the CBHL website. This person also would submit mailing and printing bills to the Treasurer and report the costs to the Publications Committee Chair for Board Reports.

These positions are in addition to the proofreaders and columnists/reporters that already exist.

This, of course, is just a rough idea how the duties could be divided. If those who want to take on the actual duties of editor, desktop publisher or printer/mailer need to change some processes, those could be worked out among them and with me, the Publications Committee Chair, if they want more input.

If anyone is interested in any of these duties, please ask Christine Liebson 440-256-0514, <c_liebson@hotmail.com> or Susan Eubank 928-638-7768 or <Susan_Eubank@nps.gov> if you have any questions. I look forward to working with the new volunteers.
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